# agenda

|  |  |
| --- | --- |
| Yamhill County Transit Advisory CommitteeYCTACB.O. 10-340; 09/20/18 | January 24, 2019  Yamhill County Courthouse  535 NE Fifth Street  Room 32  3:00 pm – 5:00 pm |

|  |  |
| --- | --- |
| Meeting called by | Yamhill County Board of Commissioners |
| Staff: | Cynthia Thompson Transit Manager  Tonya Manley, Transit Assistant  Carolina Rook, Secretary  Board of Commissioners Liaison |
| Attendees: | Frank Sheridan, Scott Essin, Emily Frey, Craig Johnson, Nancy Keim, Kristi Long, Chris Mercier, Ken Moore, Heather Richards, Mike Schmidt, Kenna West |
| Please read: | YCTAC member applications for 2019-22; STF letter regarding Governors Budget, Draft STF timeline; Newberg Transit Center STIF Discretionary application; Request for Proposal for YCTA service provider timeline. |
| Please bring: | Calendar, Transit Development Plan - Binder if you have one- we will bring binders for new members. |

|  |  |  |
| --- | --- | --- |
|  |  | Presenter/Action |
| 3:00 pm | Welcome and Introductions Chairman Frank Sheridan  Upcoming Meeting Schedule  YCTAC current committee member terms end June 30, 2019 | Frank SheridanDiscussion\*Board Action |
| 3:15 pm | Yamhill County Transit Managers Report First Transit performance report  Transit Coordinator position  Budget 2019-20  TDP Implementation Team  Procurement projects  Triennial Review (FTA/ODOT) April 16, 17, 2019 | Cynthia |
| 3:45 pm | Special Transportation Fund (STF)(STFAC Role- refer to bylaws for details) STF Funding cuts in Gov Budget  STF Timeline  STF Application Sample sent to Sub-providers  STF allocation process (Feb 21, 2019) | Cynthia-Frank and Committee DiscussionBoard Action |
| 4:10 pm | Grant Applications STIF Discretionary due Feb 1, 2019 |Newberg TC  5310 and STF | Applications due March 15, 2019  5311 | Application due Feb 8, 2019 | CynthiaDiscussionBoard Action |
| 4:20 pm | Request for Proposal -YCTA Service Provider RFP Timeline |  Select RFP Review Committee | YCTAC or Exec Committee  Review meeting schedule for RFP process | Cynthia, Frank DiscussionBoard Action |
| 4:45 pm | Other Business |  |
| 5:00 pm | Adjourn |  |
|  |  |  |

## Additional Instructions:

\*Agenda Items Highlighted require Board Action

YCTAC meeting schedule based on bylaws is the fourth Thursday of January, April, July, and October. Due to the grant applications and RFP etc. YCTAC will need to meet monthly until at least April, 2019.

Tentative Dates for meetings from Feb – Apr, 2019;

February 28, 2019

March 28, 2019 ( Cynthia out of town until March 27- may need to select a different date)

April 25, 2019