# agenda

|  |  |
| --- | --- |
| Yamhill County Transit Advisory CommitteeYCTACB.O. 10-340; 09/20/18 | January 24, 2019Yamhill County Courthouse 535 NE Fifth Street Room 32 3:00 pm – 5:00 pm  |

|  |  |
| --- | --- |
| Meeting called by | Yamhill County Board of Commissioners |
| Staff: | Cynthia Thompson Transit ManagerTonya Manley, Transit AssistantCarolina Rook, SecretaryBoard of Commissioners Liaison |
| Attendees: | Frank Sheridan, Scott Essin, Emily Frey, Craig Johnson, Nancy Keim, Kristi Long, Chris Mercier, Ken Moore, Heather Richards, Mike Schmidt, Kenna West  |
| Please read: | YCTAC member applications for 2019-22; STF letter regarding Governors Budget, Draft STF timeline; Newberg Transit Center STIF Discretionary application; Request for Proposal for YCTA service provider timeline. |
| Please bring: | Calendar, Transit Development Plan - Binder if you have one- we will bring binders for new members.  |

|  |  |  |
| --- | --- | --- |
|  |  | Presenter/Action |
| 3:00 pm  | Welcome and IntroductionsChairman Frank Sheridan Upcoming Meeting ScheduleYCTAC current committee member terms end June 30, 2019 | Frank SheridanDiscussion\*Board Action  |
| 3:15 pm  | Yamhill County Transit Managers ReportFirst Transit performance report Transit Coordinator position Budget 2019-20 TDP Implementation TeamProcurement projectsTriennial Review (FTA/ODOT) April 16, 17, 2019  | Cynthia  |
| 3:45 pm  | Special Transportation Fund (STF)(STFAC Role- refer to bylaws for details)STF Funding cuts in Gov BudgetSTF Timeline STF Application Sample sent to Sub-providers STF allocation process (Feb 21, 2019)  | Cynthia-Frank and Committee DiscussionBoard Action  |
| 4:10 pm  | Grant ApplicationsSTIF Discretionary due Feb 1, 2019 |Newberg TC 5310 and STF | Applications due March 15, 20195311 | Application due Feb 8, 2019  | Cynthia Discussion Board Action |
| 4:20 pm  | Request for Proposal -YCTA Service ProviderRFP Timeline | Select RFP Review Committee | YCTAC or Exec CommitteeReview meeting schedule for RFP process | Cynthia, Frank Discussion Board Action  |
| 4:45 pm  | Other Business |  |
| 5:00 pm  | Adjourn |  |
|  |  |  |

## Additional Instructions:

\*Agenda Items Highlighted require Board Action

YCTAC meeting schedule based on bylaws is the fourth Thursday of January, April, July, and October. Due to the grant applications and RFP etc. YCTAC will need to meet monthly until at least April, 2019.

Tentative Dates for meetings from Feb – Apr, 2019;

February 28, 2019

March 28, 2019 ( Cynthia out of town until March 27- may need to select a different date)

April 25, 2019