



**TO:** Yamhill County Board of Commissioners

**FROM:** Cynthia Thompson, Transit Manager

**Cc:** Ken Huffer, Carolina Rook, Keri Hinton  
Sue Halliday, Tonya Manley

**DATE:** January 16, 2021

**Re:** Board of Commissioners Action Items  
STIF, STF, 5310

---

**Action Items for  
Yamhill County Board of Commissioners  
January 21, 2021**

---

**#2 Project Description:**

Approve YCTAC allocation recommendations for **5310/STF** funding for the 2021-23 biennium. Yamhill County Transit staff will submit the 5310 and STF applications to ODOT by the deadline of March 1, 2021.

Approve the distribution of \$503,684 in STF funds and approve the distribution of \$684,283 in 5310 federal funds for Yamhill County to provide transportation services for older adults and people with disabilities.

**# 2 Board Action:**

The Yamhill County Transit Advisory Committee recommends approval of the attached allocation of **STF** funds for the 2021-23 biennium to Yamhill County Transit and four sub-providers, OMRS, MV Advancements, ABACUS, and Special Olympics. YCTAC also recommends approval of the allocation recommendation for **5310** federal funds for the 2021-23 biennium to Yamhill County Transit and OMRS.

---

**# 2 Background Info:**

Yamhill County is the Governing Body for Special Transportation Funds (STF) and it is the responsibility of the Board of Commissioners to appoint a committee to make recommendations every two years for these funds. The BOC is required to approve



the STF allocation for funding for services designed to improve mobility and access for older adults and people with disabilities. Yamhill County STF providers include YCT, MV Advancements, Special Olympics, Oregon Mennonite Residential Services (OMRS), and ABACUS (county program).

The STF providers presented to YCTAC at an open public meeting on December 17, 2020 and YCTAC serving in their role as the STF Advisory committee met again on January 14, 2021 to discuss, rank, and make a recommendation for funding. YCTAC's recommendation for allocation of the 2021-23 STF funding is attached.

The STF funds allocated to YCT are used as match for 5311 federal funds. YCTAC also made a recommendation for 5310 federal funds. There are only two providers eligible for 5310 funds, YCT and OMRS. YCTAC's recommendation for 5310 funding is also included on the attached spreadsheet.

A letter from the YCTAC Chairman regarding these recommendations is attached.



535 NE 5<sup>th</sup> Street  
McMinnville, Oregon 97128  
03-474-4900 or 503-538-7433  
[www.yctransitarea.org](http://www.yctransitarea.org)

January 15, 2021

Yamhill County Board of Commissioners  
535 NE Fifth Street  
McMinnville, Oregon 97128

The County receives funds from the State of Oregon's Elderly and Disabled Special Transportation Fund (STF). These funds are separate and distinct from the State's General Fund. Each county that receives moneys from the State, after providing for costs of administration, shall distribute the moneys to providers of transportation for the purpose of financing and improving transportation programs and services for elderly individuals and individuals with disabilities, who reside in the county.

As required, the County has an appointed Special Transportation Fund Advisory Committee (STFAC). The Yamhill County Transit Advisory Committee (YCTAC) serves as the STFAC committee and is responsible to review and recommend the distribution of STF funds to the governing body which is the Yamhill County Board of Commissioners.

YCTAC solicited applications from qualified providers and met with all providers at a public meeting on December 17, 2020. After listening to their presentations and discussing their services to the elderly and disabled citizens of our County, the Committee met on January 14, 2021 in public session via Microsoft TEAMS and discussed the allocation of Special Transportation Funds. The YCTAC members unanimously recommend to the Board of Commissioners of Yamhill County the distribution of STF funding as shown on the attached STF 2021-23 table.

YCTAC also reviews the federal 5310 fund allocation. These funds are typically for capital, purchased transportation and vehicle preventive maintenance.

At the public meetings on December 17, 2020 and January 14, 2021 YCTAC heard presentations from Yamhill County Transit and OMRS regarding their applications for 5310 funds and the committee discussed the allocation of 5310 funding. Based upon those public discussions, YCTAC unanimously recommends to the Board of Commissioners of Yamhill County the distribution of 5310 funds as shown on the attached 2021-23 5310 table.

Respectfully submitted,

*Frank Sheridan*

Francis D. Sheridan  
Chair, Yamhill County Special Transportation Fund Advisory Committee



# YAMHILL COUNTY STF - 2021-2023 Biennium Requests

Organization	2021-2022		2022-2023		2021-2023 Biennium Total	2021-2023 Committee Recommendation	2019-2021 Biennium Totals		2017-19 Biennium Totals	2015-17 Biennium Totals
Yamhill County Allocation	\$ 251,841.00	\$ 251,842.00	\$ 503,684.00	\$ 503,684.00	\$ 503,684.00	\$507,097	\$504,943	\$612,030		
Admin	\$ 2,000.00	\$ 2,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$4,000	\$4,000	\$4,000		
Yamhill County Allocation Less Admin	\$ 249,841.00	\$ 249,841.00	\$ 499,684.00	\$ 499,684.00				\$10,000		
YCTA Operating	\$206,841	\$204,841	\$411,682.00	\$ 411,684.00	\$ 414,684.00	\$503,097	\$413,683	\$512,030		
YCTA PM-see *5310										
MV Advancements Operating	-	-	-	-			\$34,200	\$42,000		
MV Advancements PM	\$ 25,000.00	\$ 25,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$50,000	15960			
OMRS Operating	\$ 4,000.00	\$ 4,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$8,000	\$6,600	\$8,000		
OMRS PM-see 5310										
Special Olympics	\$ 2,000.00	\$ 4,000.00	\$ 6,000.00	\$ 3,000.00	\$ 6,000	\$6,000	\$6,500	\$8,500		
<b>\$0.00 in 2021/22 and \$3000 in 2022-23 due to COVID</b>										
ABACUS Operating	\$ 11,000.00	\$ 11,000.00	\$ 22,000.00	\$ 22,000.00	\$ 22,000.00	\$22,000	\$22,000	\$27,500		
ABACUS PM	\$ 1,000.00	\$ 1,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$2,000	2000			
Total sub-provider requests	\$ 43,000.00	\$ 45,000.00	\$ 88,000.00							
Total Sub-provider and YCTA requests	\$249,841	\$249,841	\$499,682.00	\$ 503,684.00	\$ 591,097	\$504,943	\$612,030			

## \*5310 Requests

Organization	2021-2022		2022-2023		2021-2023 Biennium Total	2021-2023 Committee Recommendation	2019-2021 Allocation		2017-19 Allocation	2015-2017 Allocation
Yamhill County Allocation	\$ 342,141.50	\$ 342,141.50	\$ 684,283.00	\$ 684,283.00	\$684,283.00	\$681,455	\$672,234	\$696,462		
YCTA	\$336,141.50	\$336,141.50	\$672,283.00	\$672,283.00	\$669,445	\$660,654	\$666,462			
OMRS	\$ 6,000.00	\$ 6,000.00	\$ 12,000.00	\$12,000.00	\$12,000	\$11,580	10744			
								17012		
Total	\$342,141.50	\$342,141.50	\$684,283.00	\$684,283.00	\$681,445	\$672,234	\$696,462			